

Date: \_\_\_\_\_

## Rochester Public Library Programming Partnership Agreement

Rochester Public Library partners with various organizations for mutual benefit to promote library goals and the partnering organization's goals. The program content will be provided by the partnering organization with approval from the library unless otherwise negotiated. If the library will incur costs for securing program content, for example public performance rights, the partnering organization may be asked to share those expenses.

### Rochester Public Library Programming

The purpose of library programming is to support the library's mission and embrace its core values. Programming will promote the services, collections, and other resources of the Rochester Public Library. In addition, library-wide programming is developed based on available staff and other resources using the following guidelines:

#### Programming Guidelines:

- To enhance the library's role as a cultural center for the community
- To increase awareness and the use of library resources
- To educate and inform on a variety of topics
- To provide programs for various age groups, cultures and interests
- To recognize and respond to current issues facing the community
- To promote reading and lifelong learning
- To increase library use by under-served populations
- To develop programs of various durations that are free and open to all at a variety of times

Last updated, October, 2002 <http://www.rochesterpubliclibrary.org/info/policies/programming.html>

#### Rochester Public Library Responsibilities

1. Provide auditorium for the program at no charge if programming partnership is approved (Typically the use of the auditorium costs \$100.00)
2. Create posters for this event to be displayed in the library event areas
3. Include this event in the library's event calendar and general library publicity efforts
4. Provide library staff
5. Provide coffee

#### Partner Responsibilities

1. Provide program content approved by the library
2. Promote program within your organization
3. Publicize the program in the community
4. Provide refreshments
5. Create handouts if appropriate

Any new responsibilities that develop and fall outside of this agreement must be mutually agreed upon and added as an addendum.

This partnership agreement is valid until \_\_\_\_\_; further partnerships will be reevaluated after this time.

Library Staff Signature: \_\_\_\_\_

Partnering Organization Signature: \_\_\_\_\_



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[www.rochesterpubliclibrary.org](http://www.rochesterpubliclibrary.org)